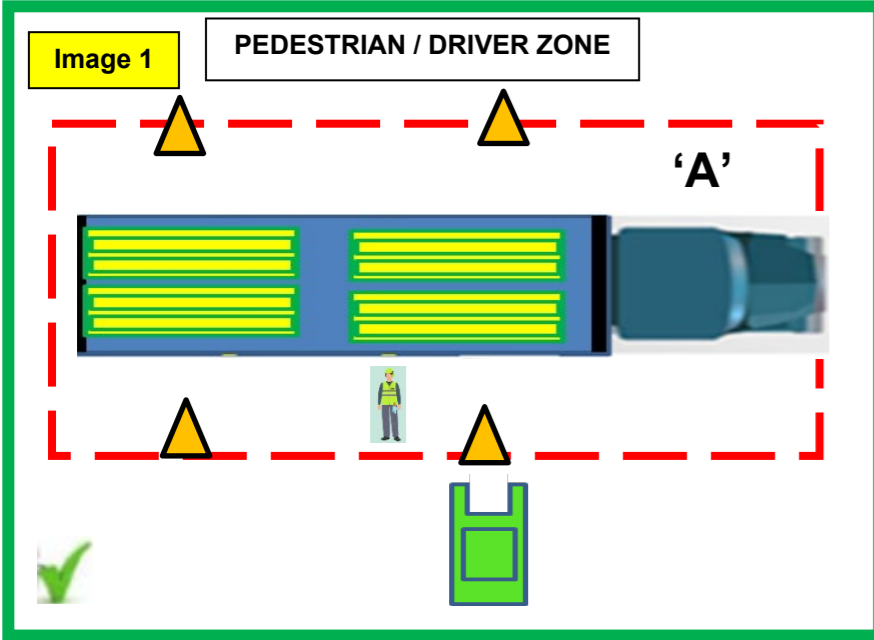


# EXCLUSION ZONES AT CUSTOMER SITES

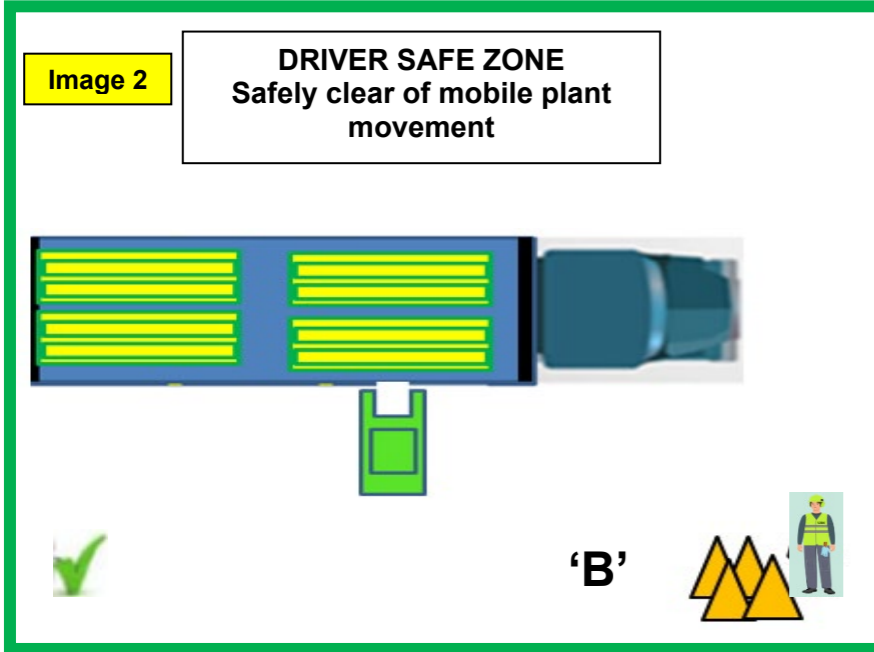
This guide is designed to be enforced when **NO** site exclusion zone process exists.

It provides guidance on how to effectively implement and maintain a safe exclusion zone when on customer sites. This is not designed for Vehicle Mounted Crane (VMC) truck deliveries where the Vehicle Mounted Crane is being used to load/unload.

**Exclusion Zone process in place and understood by Mobile Plant Operator and Driver**



'A' Safety cones out on arrival - DRIVER ONLY



'B' Driver and safety cones clear – MOBILE PLANT ONLY.

**A driver safe zone clear of moving mobile plant and raised loads must be established**

**No Exclusion Zone process in place DO NOT PROCEED**



DRIVER ONLY ZONE



MOBILE PLANT ZONE ONLY

**No Entry Unless Positive Communication and the mobile plant has stopped moving and forks/tynes grounded**

**SAFE OPERATION**

**All delivery vehicles require 4 suitable reflective traffic cones.**

- ✓ Driver arrives on to site and communicates with site contact for delivery instructions and exclusion zone process.
- ✓ When driver has arrived at loading/ unloading location, when safe to do so the driver, with hard hat, will exit the cabin and retrieve their safety cones.
- ✓ The mobile plant driver is not to approach, enter or travel through the exclusion zone whilst the cones are being put in place by the driver.
- ✓ Driver places 4 cones at designated positions of vehicle directly where the forklift will travel when unloading/loading products and approx. 3 m from the truck edge (all sites are different and 3m may not be achievable for each delivery)
- ✓ The driver will then proceed with the removal of the restraints from the vehicle.
- ✓ **Refer Image 1**
- ✓ **Driver remains inside safety cones 'A'**
- ✓ Once the unload/load is ready to be commenced, the driver notifies the loader and collects the cones from the zone and places them together at an appropriate **driver safe zone** in a safe area away from mobile plant. The driver loading/unloading safe zone must always be in eyesight of the loader/unloader.
- ✓ The unload/load can commence when the driver is in the safe zone 'B'.
- ✓ The **driver safe zone** should be placed at a maximum safe distance between the mobile plant and the driver as added protection. **Refer Image 2.**
- ✓ The driver is not to leave the driver cones at any time unless they have **positive communication** with the mobile plant driver and the mobile plant is stationary and forks/tynes grounded.
- ✓ Once unload/load is complete, the mobile plant leaves the exclusion zone and tells driver load/unloading has finished.
- ✓ Driver then sets up driver exclusion zone again (**Image 1**) to do final restraint or collects 4 cones and places on truck.
- ✓ In the event there are multiple drivers or loading zones, drivers must stand in suitable driver safe zone or in an alternative safe location away from all mobile plant traffic flows i.e. designated driver rest areas /donga.

**Escalation**

If you cannot safely implement an exclusion zone, **the job must not go ahead.**

1. First escalation – Site Contact.
2. No resolution – Phone freight provider & freight provider to escalate to Iplex if required.